

Directions: Fill in the outline below. Filling in the blanks will help you as you read and study Chapter 15.

I. Section 1: The Federal Bureaucracy

A. Structure and Major Elements

1. A bureaucracy is like a _____, with each level reporting to the one above it.
2. Almost all of the federal bureaucracy is found in the _____.

B. Executive Branch Names

Agencies that make up the Cabinet are called _____.

C. Staff and Line Agencies

1. A _____ agency performs tasks and has goals to meet.
2. A _____ agency supports the President and other administrators.

II. Section 2: The Executive Office of the President

A. The EOP, the White House Office, and the National Security Council

1. The employees in the _____ of the President advise and assist the President in the day-to-day work of the executive branch.
2. The _____ of _____ leads the White House Office.
3. The _____ _____ advises the President about military and foreign policy related to the nation's _____.

CHAPTER OUTLINE (continued)**Government at Work: The Bureaucracy****2****B. The Office of Management and Budget**

The Office of Management and Budget prepares the federal _____ each year.

C. Other Offices in the EOP

Many other offices are part of the EOP. For example, the _____ of _____ advises the President on the nation's economy.

III. Section 3: The Cabinet Departments**A. Executive Departments**

1. The _____ leads the Department of Justice.
2. The Department of _____ is the largest executive department; the Department of _____ is the newest.

B. Understanding the Cabinet

1. The heads of the _____ are members of the President's Cabinet.
2. Cabinet members are appointed by the _____ with _____ approval.
3. The President considers _____, _____, and _____ when selecting department heads.
4. The Cabinet members must head an _____ and must also _____ the President as needed.

CHAPTER OUTLINE (continued)**Government at Work: The Bureaucracy****2****IV. Section 4: Independent Agencies****A. Independent Agencies**

Independent agencies are not part of any Cabinet department. They are divided into three groups: independent _____, independent _____, and _____.

B. Independent Executive Agencies

Independent executive agencies are set up to handle specific concerns. One example is _____, which was created to develop peaceful uses for outer space.

C. The OPM and the Civil Service

1. The OPM is a government agency that _____, _____, and _____ civil service workers.
2. The _____ abolished the spoils system.
3. A(n) _____ was used between 1940 and 1973 to pick people for military service.

D. Other Independent Agencies

1. _____ make and enforce rules for activities that are important to the economy.
2. The Bank of the United States was an example of a(n) _____.